

Applying for an Oklahoma Teaching Certificate

To be eligible for an Oklahoma teaching certificate, you must meet the following:

1. Have on file with the Oklahoma State Department of Education a current Oklahoma State Bureau of Investigation criminal history record and Federal Bureau of Investigation fingerprint-based criminal history record by submitting fingerprints to the State Department of Education.
2. Have passing scores for the Oklahoma General Education Test (OGET), Oklahoma Subject Area Test (OSAT), and the Oklahoma Professional Teaching Examination (OPTE).
3. Complete all degree and graduation requirements. Your transcript must reflect the completion of your bachelor's degree before you can be recommended for certification.
4. Create an online account with the Oklahoma State Department of Education: <http://www.ok.gov/sde/teacher-certification>. On the State Department of Education's Teacher Certification page, scroll down to and click on **Educator Credentialing System**. A user manual for the Oklahoma Educator Credentialing System is available on the login page.
5. Once your bachelor's degree is posted, and you have passing scores for all three certification tests (OGET, OSAT, OPTE), Northeastern will submit a certification recommendation to the Oklahoma State Department of Education. After the recommendation is submitted, an email will be sent to **your NSU email address** letting you know to access the Oklahoma Educator Credentialing System and apply for your college recommendation. **The \$52 fee must be paid by credit card.**
6. **Adding areas based on testing:** Once the "apply for college recommendation" is completed (pay and submit), a prompt will appear with the option to add the additional areas. There is no fee for adding additional areas based on testing, as long as it's done within 30 days of applying for the college recommendation.



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