



**Return This Form To:**  
Northeastern State University  
Student Financial Services  
715 N. Grand Ave.  
Tahlequah, OK 74464  
Phone (918) 444-3456  
FAX: (918) 458-2150

## Marital Status Form –

Student Name:	Student ID# N
(Please Print)	

Your Free Application for Federal Student Aid (FAFSA) indicates that there is a discrepancy in your or your parent’s marital status OR the status originally reported on FAFSA has been changed. In order to resolve this discrepancy, please read and complete this form. Additional information may be required.

### Section A – Current Marital Status:

**Note:** Independent students, please mark below your most current marital status.

**Note:** Dependent students, please provide the following information regarding the most current marital status of the parent whose information was provided on the FAFSA. If your parent is married or has re-married, your parent/stepparents information is required on the FAFSA.

If you / your parents are:	Then:
<input type="checkbox"/> Married/remarried:	<i>Note: Dependent students need to provide a copy of their parent/stepparents social security card and driver’s license or other state issued ID.</i> Enter date of marriage: Month _____ Year _____
<input type="checkbox"/> Divorced:	Please attach a copy of the final court ordered divorce decree. Enter date of divorce: Month _____ Year _____
<input type="checkbox"/> Separated:	Please enter date of separation: Month _____ Year _____ <b>Please see section C: Separation Documents</b>
<input type="checkbox"/> Widowed:	Please attach a copy of the death certificate
<input type="checkbox"/> Single:	Please attach a signed statement explaining the discrepancy in the marital status

The following page is only completed if the response to the current marital status is SEPARATED. IF NOT, please sign and date this page and provide documentation requested.

### Section B: Certification and Signature(s)

Signing this worksheet certifies that all of the documentation submitted and the information reported on the worksheet is complete and correct.

Student’s Signature : \_\_\_\_\_ Date : \_\_\_\_\_

Parent Signature : \_\_\_\_\_ Date : \_\_\_\_\_  
(Parent Signature Required if Student is Considered Dependent)

## Section C : Separation Documentation

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*This section is only if the response to the current marital status is SEPARATED in Section B of this form.*

Marital separation is defined as: **(a)** one of the partners has left the household for an indefinite period; and **(b)** the marriage is severed. If your circumstance does not meet BOTH parts of this definition, then you are required to submit your spouses' information. In order for us to verify the status of separation, please provide each of the following items:

- PROOF OF SEPARATE RESIDENCES:** Provide proof that the student/parent and spouse live in separate households by submitting copies of: a lease/contract agreements showing each spouse is maintaining a different household OR separate utility bills such as water/electric/trash. Hand written letters will not be accepted. **Note: P.O. Boxes do not qualify as proof of separate addresses.**
  
- TAX TRANSCRIPT(S) AND W2's:** Current year's tax return transcript(s) and W2's.
  
- REFERENCE LETTERS:** Please attach two letters from reputable and impartial third party sources who can endorse confirmation of the separation claim. For example, clergy person, marriage counselor, or an attorney can provide such a letter. The letters should state the date of separation, living arrangements, length of time they have known student/parent and their knowledge of these events. Please make sure it is legible and includes the person's full printed name, address, contact information, and a signature.

*Documentation submitted must be reviewed and approved before financial aid will be awarded.*

*Submission of the requested documentation does not guarantee approval.*